

Pasco County Schools
REGISTRATION REQUIREMENTS
2017-2018

All students must attend the school in the district where their parents/legal guardians reside unless they have an approved assignment to another school or program (e.g., School Choice). Applications for School Choice may be obtained by visiting the [Educational Options](#) website. Completed applications must be submitted during specified application periods.

The school district expects that residence information submitted regarding students to be truthful and accurate, and district forms pertaining to residence and household membership shall be verified under penalties of perjury.

Section 837.06, Florida Statutes, provides that, "Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree." Additionally, a person who knowingly makes a false declaration under penalties of perjury commits a felony of the third degree, pursuant to section 92.525, Florida Statutes. Providing school officials false information regarding your residence when enrolling your child may result in your child being withdrawn and/or reassigned to the appropriate zoned school, and referral of the matter to law enforcement for possible criminal prosecution. Additionally, falsification of this information may result in the permanent revocation of your child's privilege to engage in extracurricular activities, including organized sports.

Parents/legal guardians are responsible for notifying the school principal if there is a change in residence or parental responsibility of the student within five (5) days, even if the parent thinks the student is still in the school's zone. Failure to give timely notice may result in a reassignment to the student's zoned school and/or loss of eligibility for athletics and other activities.

First Time Entry (All documents must be presented for admission)

- Students entering Kindergarten
- Students entering Pasco County Public Schools from public or private schools out of state or out of country

Required Documentation

Evidence of residence:

____ Owned residence – deed **or** property tax assessment records, **and** a copy of a current utility (electric/water) bill or initial order for service; **and** one of the following current documents supporting stated address: auto registration, Florida driver's license, Florida ID card, or voter registration as evidence that parent(s) owns and lives at the residence.

_____ Leased Residence – Current lease **or** rental agreement **or** a notarized letter from the landlord, **and** a copy of a current utility (electric/water) bill or initial order for service; **and** one of the following current documents supporting stated address: auto registration, driver’s license, Florida ID card, or voter registration as evidence that parent(s) lives at the residence.

Other:

_____ Birth certificate (original required for copying) or other evidence of age. [Please see section 1003.21, Florida Statutes, for a complete list of acceptable documents](#)

_____ Physical (dated and signed by a health professional within one (1) year of enrollment (first day of school).

_____ Current DH 680 State of Florida Immunization Form that is transcribed by a health professional. (See [Immunization/Physical Requirements](#) for school entry)

_____ Social Security number, if available (verify number with card; do not copy card). The district shall request each student enrolling in school provide his or her social security number as required by section 1008.386, Florida Statutes. Parent disclosure of their child’s Social Security number is voluntary.

If applicable:

_____ Legal documents i.e., a copy of any current judgment of divorce (dissolution of marriage)

or other court order establishing the right of custody will be required for registration.

Note: Please see the Student Progression Plan for information regarding Kindergarten/First Year Primary Legal Requirements for enrollment.

Students Previously Enrolled Within the State of Florida

- Students Previously Enrolled in Pasco County Public Schools
- Students Previously Enrolled in Public School Within the State of Florida
- Students Previously Enrolled in Private School Within the State of Florida

Required Documentation

Evidence of residence:

_____ Owned residence – deed **or** property tax assessment records, **and** a copy of a current utility (electric/water) bill or initial order for service; **and** one of the following current documents supporting stated address: auto registration, Florida driver’s license, Florida ID card, or voter registration as evidence that parent(s) owns and lives at the residence.

_____ Leased residence – Current lease **or** rental agreement **or** a notarized letter from the landlord, **and** a copy of a current utility (electric/water) bill or initial order for

service; **and** one of the following current documents supporting stated address: auto registration, driver's license, Florida ID card, or voter registration as evidence that parent(s) lives at the residence.

Other:

_____ Current DH 680 State of Florida Immunization Form that is transcribed by a health professional. (See [Immunization/Physical requirements](#) for school entry)

_____ If a student has ever been in a Florida public or private school at any time throughout his/her school career, a new physical examination is NOT required for entry.

If applicable:

_____ Legal documents i.e., a copy of any current judgment of divorce (dissolution of marriage)

or other court order establishing the right of custody will be required for registration.

Note: Please see the Student Progression Plan for information regarding Kindergarten/First Year Primary Legal Requirements for enrollment.

Homeless Students

Authorized under Federal law through the McKinney-Vento Homeless Education Assistance Act, the Students In Transition (S.I.T.) program provides services to ensure identified homeless children and youth have access to a free and appropriate public education by removing barriers due to homelessness. Additional information can be found at [ADD LINK](#).

Affidavit of Residency

All students must reside with at least one parent or legal guardian. Proof of guardianship is a photocopy of the court order appointing guardianship. Under extenuating circumstances, a notarized Affidavit of Residence may be accepted if proof of residence can be validated. For additional information regarding this option, please visit your school of residence.

Legal Notices

Additional information concerning parental/legal notices can be accessed at the district's [Parent and Legal Notices](#) website. We welcome parents and students to familiarize themselves with this information to ensure a safe and healthy learning environment for students.